



**Utah Developmental Disabilities Council  
Meeting Minutes  
Tuesday, July 10, 2007  
10:00 a.m. to 2: 00 p.m.**

Present:

Bryon Murray, Chair	Quinton Busk
Sherrí Dial	Representative Merlyn Newbold
Holly Williams	Chris Timothy (attending for Nan Gray)
Tericia Leavitt	Douglas Hathaway
Valerie Tanner	Sarah Rule
Andrew Riggle	Eric Matthes
Kelly Holt	Helen Post
Holly Williams	Michael Simms
Elsie Dee	Kyle Walker (attending for Don Uchida)
Gabriel Vega	Leslie Gertsch
Christene Jones	George Kelner
Jane Tuttle	Matt Knotts
Alan Ormsby	Robert White
Gregory Beecher	Senator Gene Davis

DHS/UDDC Staff Participants:

Claire Mantonya	Marsha Honore-Jones
Marianne Burbidge	Dawn Mclachlan (Access Utah Network)
Vicki Clayson	Mark Smith (Access Utah Network)

Self-Advocate Staff

Molly Cummins	Donna McCormick
Karen Holt	

Excused:

Amy Weyrich	Lauren Artesani
Mandee Buckley, co-chair	

Guests:

Steve Mascaro, Utah Works	Kim Yeoman, DLC Cedar City
Betty Vigil, People First Montezuma Creek	

Absent:

Lee Stephens	Tonya Keller
Eder Soriano	

Meeting convened at: 10:10 a.m. Agenda distributed with handouts.

## **INTRODUCTION**

Bryon Murray welcomed everyone. Introductions by attendees. Special recognition to Senator Davis, Representative Newbold and Representative Steve Mascaro.

## **OPEN FORUM**

Bryon opened the floor for discussions and public comments. No comments by attendees.

## **APPROVAL OF MINUTES**

A motion was made by Gabriel Vega to approve the May 8, 2007 minutes. Sara Rule seconded the motion and they were approved unanimously (*copy attached to original minutes*).

## **EXECUTIVE DIRECTOR UPDATE –**

Claire Mantonya distributed and reviewed the Executive Director Summary Report dated July 2007 Council Meeting along with a copy of the 07FedBudgetDD\_June. Budget report (*copies attached to original minutes*).

(Elsie Dee and Betty Vigil joined meeting at 10:20 am)

Claire introduced Kim Yeoman as the new staff for Cedar City funded at 40% by Utah DD Council and 60% by the Disability Law Center.

(Sherri Dial and Helen Post joined meeting at 10:25 am)

Claire highlighted the upcoming National Conferences included in budget:

- ❑ San Diego – October 9-10, 2007
- ❑ Policy Training, March 2-4, 2008
- ❑ Technical Assistant, Washington, D.C., June 2008
- ❑ Executive Directors Meeting

(Eric Matthes joined meeting at 10:30 am)

(Senator Davis joined meeting at 10:35 am)

Claire reviewed the program priorities in connection with the budget as the in-house/out-state travel in connection with the 5-Year Plan goals. She also commented as to her visit with the Ohio DD Council and their self-employment projects; Dr.Tanya Whitehead will be coming from Missouri to help with the development of the People First Advisor Training Curriculum in August; new social work intern, Amy Gillespie, from the University of Utah will be joining the UDDC for Fall/Winter semesters; and the DD Act news. Claire asked Matt Knotts to explain HR 2839.

Book Review: Raymond's Room. In May Claire gave copies to Council Members of the book *Raymond's Room*. She invited all to participate in the next book club Brown Bag discussion on Tuesday, July 17<sup>th</sup> at Noon at the Council offices. Chapter four will be discussed.

### **GRANTS POLICIES & PROCEDURES**

Bryon Murray turned the stand to Claire Mantonya. A revised draft of the Grant Policies and Procedures Manual draft approved by the Council dated January 11, 2005 was distributed to the Utah Developmental Disabilities Full Council for review (*copy attached to original minutes*). Claire informed the Council that the revised grant policies included the removal of one line that restricts special projects dollar amounts located on page three.

(Robert White joined meeting at 11:00 am)

***Sherri Dial made a motion to adopt the Grant Policies and Procedures Manual with changes. Eric Matthes seconded the motion. With a count of 13 approved and none opposing it passed unanimously.***

### **GROUP DISCUSSION**

Bryon Murray requested the Council to break into groups for a discussion about potential funding projects for 2008. Groups were formed and Claire Mantonya led the discussions. A handout entitled Draft of Potential Projects for Funding – 2008 was distributed (*copy attached to original minutes*). Claire Mantonya expressed the need for funding possibilities from Council Committees in collaboration with the 5-Year Plan. She highlighted budget items and what money will be available for programs the coming year (*copy attached to original minutes*). The groups were assigned to discuss the handout and come up with questions regarding funding and questions about the project budgets.

(Andrew Riggle joined meeting at 11:10 am)

(Kelly and Karen Holt joined meeting at 11:15 am)

(George Kelner joined meeting at 11:25 am)

The Council reconvened at 11:50 a.m. Each group appointed a spokesperson to share ideas and concerns:

1. Jane Tuttle
2. Representative Newbold
3. Tericia Leavitt
4. Kyle Walker
5. Kim Yeoman

It was recommended that the concerns and issues prompted by the discussion groups be presented to the individual Council Committees. Bryon challenged members and their committees to provide answers to concerns addressed by the discussion groups. Council Committees were asked to provide details and explanations to concerns prior to the September 11<sup>th</sup> Full Council

meeting. Bryon Murray reminded committees to work on measurable goals in collaboration with the 5-Year Plan.

(Council tape ended at 12:15)

### **OTHER BUSINESS**

Bryon commented as to the upcoming annual meeting scheduled for September 11, 2007. The meeting will include recognition awards, support on projected projects for the coming year, review of council members released from positions and new members nominated to new positions. New Council member orientation and pre-Council meeting work will happen on September 10<sup>th</sup>. The Annual meeting will be in the format of a retreat.

Bryon reminded the Council of nomination awards for Self-Advocate of the Year; Volunteer of the Year; Legislator of the Year; Parent of the Year; Media Representative of the Year – still taking nominations and also available on the website at ([www.utahddc.org](http://www.utahddc.org)).

Meeting adjourned at 12:30 and lunch was provided.

Next UDDC Full Council meeting will be held **September 11, 2007 with a working meeting on September 10<sup>th</sup>**.

Location and time: TBA

Next Executive Committee meeting will be held **August 28, 2007 at 11:00 – 1:00 p.m. (4<sup>th</sup> Tuesday of the month)**

Location: Utah Developmental Disabilities Council  
155 South 300 West, Suite 100  
Salt Lake City, Utah 84101  
(801) 533-3965

*Minutes prepared by Marianne Burbidge, Administrative Secretary, UDDC*

\*\*Attachments available by contacting Marianne Burbidge at 533-3965 or [mburbidg@utah.gov](mailto:mburbidg@utah.gov)